

**BARBER AND COSMETOLOGY SERVICES LICENSING BOARD**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 10/18/2021**

**BOARD MEMBERS PRESENT:** Debra J Thompson - Chair  
Merrilyn Cleland  
Geneal Thompson  
Thomas E Grimsman  
Wendy S Rucker  
Brian Porter  
Lindy High

**DIVISION STAFF:** Anne Lawler, Occupational Licenses Bureau Chief  
Skip Liddle, Supervising Investigator  
Nicholas Crema, General Counsel  
Eric Nelson, Board Prosecutor  
Kent Absec, Licensing Program Manager  
Julie Eavenson, Licensing Group Manager  
Cesley Metcalfe, Team Lead  
Allegra Earl, Board Specialist

**OTHERS PRESENT:** Henry Sorenson, PhD, President, Prov, LLC  
Lance Giles, Giles Group, LLC  
Rhonda Clark, Cosmetology School of Arts  
and Sciences

The meeting was called to order at 8:36 AM MDT by Debra J Thompson.

**APPROVAL OF MINUTES**

Ms. G Thompson made a motion to approve the minutes of 09/13/2021. It was seconded by Ms. High. Motion carried.

**DIVISION BUSINESS**

The Board reviewed the To Do List and no action was taken.

Ms. Lawler introduced Kent Absec as the Licensing Program Manager and Executive Officer. She stated that he will be the Board's primary contact in the new organization. Mr. Absec will officially start in this role on Monday, October 25.

Ms. Lawler updated the Board on the status of reappointments for Ms. High, Ms. Rucker, and Ms. G Thompson. All three Board members' applications are turned in and they can expect to receive their oaths of office.

## **BOARD BUSINESS**

### **PROV REMOTE TESTING PRESENTATION**

Mr. Sorensen gave a presentation on Prov, LLC's remote testing product for delivering the National Interstate Council of Board of Cosmetology (NIC) written and practical exams. No action was taken.

### **CONFERENCE UPDATES AND REPORTS**

Ms. Cleland presented an update from the National Association of Barber Boards of America (NABBA). She said the following regulatory issues were covered:

- A presentation by Shawn Condor on Board duties including the role of the Board, the role of inspectors, and discipline processes including a licensee's right to due process.
- A meeting with PSI testing about some concerns Idaho has including delays in access to testing. The company responded with resources for staff to address issues directly. Ms. Cleland will provide contact information for those resources to Board staff.
- Creating a uniform standard for Barber requirements of 1,000 hours and mobile barbering.

Ms. Earl presented an update from the National Interstate Council of State Boards of Cosmetology (NIC). She said the following was discussed: a demonstration on the national credentialing and database; presentations on remote testing by Prometric and Prov test administration companies; and challenges with license portability and deregulation.

Ms. Cleland followed up with further information from NABBA about the thinking behind the reduction to 1,000 experience hours and that testing should focus only on a student's ability to practice safely and not the quality of their services.

### **COMPLAINT MEMORANDUM**

Mr. Liddle gave the investigative report, which is linked above.

### **FOR BOARD DETERMINATION**

Ms. Cleland made a motion to accept the Division's recommendation and close case numbers I-BCB-2020-289, I-BCB-2021-259, I-BCB-2021-260, I-BCB-2022-1, and I-BCB-2022-64. It was seconded by Ms. Rucker. Motion carried.

## **DISCIPLINE**

Mr. Nelson presented Stipulation and Consent Orders in case numbers: BCB-2021-69; BCB-2021-90; BCB-2021-144; and BCB-2021-187. Ms. High made a motion to approve the Consent Orders and allow the Board chair to sign on behalf of the Board. It was seconded by Ms. Cleland. Motion carried.

## **EXECUTIVE SESSION**

Ms. Cleland made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Ms. Rucker. The vote was: Ms. D Thompson, aye; Mr. Grimsman, aye; Ms. High, aye; Ms. Rucker, aye; Mr. Porter, aye; Ms. Cleland, aye; and Ms. G Thompson, aye. Motion carried.

Ms. G Thompson made a motion to come out of executive session. It was seconded by Ms. Rucker. Motion carried.

## **DISCIPLINE (continued)**

Mr. Nelson presented Settlement Orders in case numbers: BCB-2022-11/12; BCB-2022-21/22; BCB-2022-28/29; BCB-2022-41; BCB-2022-42; BCB-2022-43/44; BCB-2022-45/46; BCB-2022-49/50; and BCB-2022-57/58. Ms. Cleland made a motion to approve the Settlement Orders and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Grimsman. Motion carried.

## **EXECUTIVE SESSION**

Ms. Cleland made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Ms. G Thompson. The vote was: Ms. D Thompson, aye; Mr. Grimsman, aye; Ms. High, aye; Ms. Rucker, aye; Mr. Porter, aye; Ms. Cleland, aye; and Ms. G Thompson, aye. Motion carried.

Ms. G Thompson made a motion to come out of executive session. It was seconded by Ms. Rucker. Motion carried.

## **APPLICATIONS**

Ms. Cleland made a motion to approve the following for examination:

901185300

It was seconded by Mr. Grimsman. Motion carried.

**NEXT MEETING** was scheduled for December 6, 2021 at 8:00 AM MST.

## **ADJOURNMENT**

Ms. High made a motion to adjourn the meeting at 10:46 AM MDT. It was seconded by Ms. Rucker. Motion carried.